



higher education  
& training  
Department:  
Higher Education and Training  
REPUBLIC OF SOUTH AFRICA



## **EDHE Train the Trainer Workshop: Terms and Conditions**

### **1. Registration and Eligibility:**

- Registration for the workshop is free and open to educators at universities and basic education institutions in South Africa.
- Registration is on a first-come, first-serve basis, and space may be limited.
- By registering, you confirm that you are an educator/ support staff at a recognised institution.

### **2. Workshop Attendance:**

- Upon successful registration, you will receive confirmation and further details about the workshop.
- You are responsible for your travel and any accommodation arrangements outside the designated conference activities sponsored by the workshop organisers.
- You are expected to attend all workshop sessions outlined in the program.

### **3. Conferencing Costs:**

- The workshop itself is free of charge.
- The workshop organisers will cover the costs of designated conferencing activities, which may include meals, refreshments, and venue access during the official workshop program.
- Any additional costs incurred during the conference period, such as outside meals, personal expenses, or extended accommodation, are your own responsibility.

### **4. Cancellation and Changes:**

- If you need to cancel your registration, please notify the workshop organisers immediately.
- The workshop organisers reserve the right to change the program or cancel the workshop due to unforeseen circumstances.

### **5. Liability:**

- The workshop organisers are not liable for any personal injury, loss, or damage that may occur during the workshop or associated conferencing activities.

### **6. Data Privacy:**

- Your personal information collected during registration will be used in accordance with relevant privacy laws and regulations.